National Capital Region Planning Board
First Floor, Core-4B, India Habitat Centre
Lodhi Road, New Delhi-110003

File No. Y-11017/117/2021 E(9106274) Date: 22.09.2026

Sub: Tender Notice for disposal of old condemned obsolete furniture items -reg.

1. Scope of Work:

Sealed tenders are invited for disposal/auction of old condemned, obsolete office equipment and furniture etc. on "as is where is" basis (list of items enclosed). The above items are located in P1 and P2 store of National Capital Region Planning Board, IHC. Details for inspection, contact person, tender acceptance are as under: -

Date & Time for inspection of items	28.09.2026 (between 11:00 AM to 01:00 PM)
Contact Person	Shri Ashok Kumar, Assistant Director (Estt.)
Date & Time and for place acceptance of tender	In the tender box of NCR Planning Board during office hours on or before 05.10.2026 (up to 03:00 PM)
Date & Time for opening of tender	05.10.2026 at 05:00 PM.

2. Eligibility & Qualification Criteria: Bidders must provide copies of the following documents:

- Firm Registration Certificate
- Permanent Account Number (PAN) Card.
- GST Registration Certificate (if applicable).
- Copy of Aadhaar Card or Authorized Signatory's ID.
- Bank Account Details (Cancelled Cheque/Passbook).

3. General Terms and Conditions:

1. Bidders may inspect the items on the stipulated date & time.

2. The items shall be sold to the highest bidder. The bids are invited for the lot (i.e., all the items contained in the list of old condemned furniture items as a whole and no bid would be accepted for any part of the same.

3. No item once disposed to the successful bidder shall be taken back by this office on any condition whatsoever.

4. The successful bidder must deposit the full balance amount (H1 Bid Price minus EMD) within **05 working days** of the acceptance of the bid. Failure to do so will result in the forfeiture of the EMD and cancellation of the offer. Furthermore, if a bidder withdraws or modifies their bid after the submission deadline, it will result in the forfeiture of the EMD and the cancellation of the offer.

5. The items must be lifted from the NCRPB premises within **15 days** of the date of award of the contract. Lifting of items is permitted only during office hours (up to 4:00 PM) on working days upon production of the authorization letter and a valid Government ID (Aadhar card etc.).

6. The successful bidder and, at their own cost, will also be required to make their own arrangement of transport, labor etc. for lifting the disposed items.

7. Failure to lift the items will result in the forfeiture of the EMD and cancellation of the offer.

8. From the date of award of the contract until physical lifting of the items remains on NCRPB premises at the sole risk and cost of the bidder.

9. Bid in sealed envelope marked should be addressed to "The Chief Regional Planner, National Capital Regional Planning Board, IHC New DeIhi-110003".

10. The sealed bid must be dropped in the tender box of NCR Planning Board during office hours on or before 05.10.2026 (up to 03:00 PM). Bid received after the due date and time due to any reason whatsoever shall not be considered and would be rejected straightway without assigning any reasons thereof.

11. The amount of the bid submitted should be given in both figure and words. Any overwriting or mismatch in the amount in words and figures shall not be considered for acceptance of the rates offered by the bidder.

12. NCRPB reserves the right to accept or reject any/all quotations without assigning any reasons whatsoever.

13. Each page of tender document should be signed by the bidder(s). Incomplete and unsigned quotation is liable to be rejected.

4. Earnest Money Deposit (EMD):

- An EMD of **Rs. 3,000/-** must be deposited online via RTGS/NEFT/Net Banking.
- **Bank Details:**
    - **Account Name:** N C R Planning Board
    - **Bank Name:** State Bank of India
    - **Branch:** Connaught Circus, New Delhi
    - **Account No:** 53048557394
    - **IFSC Code:** SBIN0030203
- Proof of transaction must be submitted along with the bid. EMD of unsuccessful bidders will be refunded without interest after the finalization of the H1 bidder.

EncI

1. List of obsolete/unserviceable items.
2. BID form

BID FORM
(To be submitted in a sealed envelope)
Tender Notice for disposal of old obsolete furniture items

To

The Chief Regional Planner,
National Capital Region Planning Board
First Floor, Core-4B, India Habitat Centre
Lodhi Road, New Delhi-110003

Sub: Bid for disposal of obsolete/unserviceable office equipment's and furniture items reg.

1. Bidder Details:

(i) Name of Person/Firm/Company:-

(ii) Registered Address:-

(iii) PAN Number (Self attested Copy):-

(iv) Aadhar Card (Self Attested Copy):-

(v) Mobile Number:-

(vi) E-mail Address (if any):-

2. Amount Quoted: In figure :
In words :

Declaration: -

I hereby declare that our firm has not been blacklisted or debarred by any Government organization/Department.

I hereby declare/accept that if I withdraw or modify the bids during period of validity etc.,it will result in the forfeiture of the EMD and cancellation of the offer.

Signature & Stamp of the bidder

National Capital Region Planning Board
First Floor, Core-4B, India Habitat Centre
Lodhi Road, New Delhi-110003

List of old condemned, obsolete furniture items.

S.No.	Description of Items	Quantity	Price
1.	Almirah Small-Size	02 nos.	
2.	Almirah Large Size	01 no	
3.	Three-Seater Sofa	01 no	
4.	Three-Seater Sofa	01 no	
5.	One-Seater Sofa	03 nos.	
6.	Single Seater Sofa	01 no	
7.	Three-Seater Sofa	03 nos	
8.	2X2 Sofa	01 no	
9.	Book Shelf (Dir)	01 no	
10.	Wooden Table	01 no	
11.	Wooden Box	01 no	
12.	Green Chair (Revolving)	23 nos.	
13.	Red Chair (Non- Revolving)-	06 nos.	
14.	Executive Chair Black (Revolving)-	09 nos.	
15.	Executive Table	01 no	
16.	Executive Chair	01 no	
17.	Chair	06 nos	
18.	Vertical Blinds	01 no	
Total			