## NATIONAL CAPITAL REGION PLANNING BOARD

1st Floor, Core 4B, India Habitat Centre, Lodhi Road, New Delhi-110003

No. Y-11017/17/2021 (9101705)

Dated: 17.01.2025

## OFFICE MEMORANDUM

Attention is invited to Rule 18 (i) and (ii) of the CCS (Conduct) Rules,1964, & O.M. No. A-29011/1/2015-Admn.IV dt. 29.12.2015 of Under Secretary M/o HUA which are also applicable to the officers/officials of the NCR Planning Board, regarding submission of Annual Property Return. Accordingly, all Officers/Officials of the Board belonging to Group 'A', 'B', 'C' are requested to submit their Annual Property Return for the year ending 31st December, 2024 (1.1.2024 to 31.12.2024) in the enclosed proforma by 24.01.2025, positively in e-receipt format to I/C AD(A).

Attention is also invited to the instructions given on the proforma for information and necessary action while filling up the Property Return.

(Anubhav Choudhary)
Director (Admin & Finance)

To

All Officers/Officials of the NCRPB

Encl.: As above.

Copy to

PA to MS – for information please.

Need ful done.

Sut. Deepmala

Contd. p/2

1. Name of the Officer

3. Present Post held

Mohan Swarcof Saxena

(For IAS only) 2. Cadre of the State on which borne 

Form-I

Statement of Immovable Property for the year 2024 (as on 1.1.2025)

NATIONAL CAPITAL REGION PLANNING BOARD (Ministry of Housing & Urban Affairs)

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4. Service to which the officers belongs

5. Present Pay 40,600/-.....

Z F	1.	Name of District, Name and details Sub-Division Taluk of property House, & Village or City in Land and other which the property Buildings is situated (full location and postal address)
27	2.	Name of District, Sub-Division Taluk Sub-Division Taluk of property House, & Village or City in which the property Buildings is situated (full location and postal address)
217	3.	Present Value*
Zic	4.	If not in own name, state in whose name held & his/her relationship
210	5.	How acquired? Whether Annual income by purchase, lease** or from the sanction of mortgage, inheritance, gift property or otherwise with date of acquisition & name with details of person/ persons from whom acquired.
<u> </u>	6.	Annual income from the property
7.8	7.	Particulars of sanction of prescribed authority

Signature with Date

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