



NATIONAL CAPITAL REGION PLANNING BOARD
(A Statutory Body under Ministry of Urban Development, Government of India)
1st Floor, Core-IV B, India Habitat Centre, Lodhi Road, New Delhi-03

Applications are invited for the following vacant posts:

Sl. No.	Name of the Post/ Pay-scale (in Rs.)	No. of Post(s)	Mode of recruitment
1.	Deputy Director (Project Monitoring & MIS) (PB-3) Rs. 15600-39100 with Grade Pay Rs.6600	01 (Unreserved)	By Deputation (including short term contract) failing which through Direct recruitment (on temporary basis upto a period of maximum 5 years).
2.	Dy. Director (Tech) (PB-3) Rs.15,600-39,100 & Grade pay Rs.6,600	01	By Deputation / Direct Recruitment (reserved for OBC in case of Direct Recruitment)

For other details such as eligibility criteria, educational qualification, age, standard format of application, please visit our **website <http://ncrpb.nic.in>**. For the direct recruitment posts relaxation in age for SC/ST/OBC will be as per Govt. Rules. The Board reserves the right not to fill up the above posts without assigning any reason. Applications duly completed in all respects and signed by the candidates with attested copies of testimonials etc. along with a crossed IPO/Demand Draft of Rs.100/- (Fee exempt for SC/ST category as per Govt. Rules), drawn in favour of NCR Planning Board should reach the **Member Secretary, NCR Planning Board, 1st Floor, Core-IV B, India Habitat Centre, Lodhi Road, New Delhi-110 003**, on or before **5.7.2013**.

RECRUITMENT RULES FOR THE ABOVE POSTS ARE AS UNDER:-

(1) Name of the Post:- Deputy Director (Project Monitoring & MIS)

1.	Name of Post	Deputy Director (Project Monitoring & MIS)
2.	No. of Posts	One
3.	Classification	Group 'A'.
4.	Scale of pay	Rs. 15600-39100 with Grade Pay of Rs. 6600
5.	Whether Selection Post or non-Selection post.	N.A.
6.	Age limit for direct recruits	Not exceeding 40 years.
7.	Education and other qualifications required for direct recruits.	<p>Essential:</p> <ul style="list-style-type: none"> ▪ Bachelor's Degree in Public Health/ Environmental Engineering from a reputed institution of Technology or recognized university/institute with 10 years of over all work experience in development/appraisal/implementation of infrastructure projects and Technical Assistance. <p>Preferential:</p> <ul style="list-style-type: none"> ▪ Candidates with experience in design and management of environmental sanitation projects will be given preference.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of Promotees	Not Applicable.
9.	Period of Probation, if any	None.
10.	Method of Recruitment: Whether by direct recruitment or by promotion or by deputation/ transfer & percentage of the vacancies to be filled by various methods.	By Deputation (including short term contract) failing which through Direct recruitment.
11.	In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer to be made.	<p>A. (i) Officers holding analogous posts or with 5 years regular service in the scale of PB-2 (Rs9300-34800/-) with GP – Rs. 5400/- (CDA pattern) in a Central Government Department / Autonomous Body /Public Sector Undertaking and having the qualifications stipulated at para 7 above.</p> <p>OR,</p> <p>(ii) (a) Officers of State Government Departments/ Organizations /State PWDs holding analogous post, or with 4 years regular service in the scale of of PB-2 (Rs9300-34800/-) with GP – Rs. 5400/- (CDA pattern) or equivalent in the State Government deptts (CDA pattern) and having the Qualifications stipulated at para 7 above.</p>

12.	If a DPC exists what is its composition.	Not Applicable
13.	Circumstances in which UPSC to be consulted in making recruitment.	Not Applicable

(2) Name of the Post:- Deputy Director (Tech.)

1.	Name of Post	Deputy Director (Urban/Regional Planning)
2.	No. of Posts	One
3.	Classification	Group 'A'.
4.	Scale of pay	(PB-3) Rs.15600-39100 & Grade Pay Rs. 6600 (6 th CPC).
5.	Whether Selection Post or non-Selection post.	Selection post – Promotion, failing which direct recruitment.
6.	Whether benefit of added years of service admissible under rule 30 of the C.C.S. (Pension Rules),1972.	Not Applicable.
7.	Age limit for direct recruits.	Not exceeding 50 years.
8.	Education and other qualifications required for direct recruits.	(i) B. Arch./B.E. (Civil)/ M.A. (Geography) and Master's Degree in Urban/Regional Planning or have passed Associate-ship examination of Institute of Town Planners, India with minimum 55% marks. (ii) 7 years experience in Urban/Regional Planning, execution and monitoring of projects.
9.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of Promotees.	There will be no age bar for internal candidates i.e. the employees of the NCRPB, who are otherwise qualified for the post.
10.	Period of Probation, if any.	Two years in case of appointment through direct induction method subject to Central Government Rules.
11.	Method of recruitment: Whether by direct recruitment or by promotion or by deputation/ transfer & percentage of the vacancies to be filled by various methods.	Method : Promotion, failing which deputation, failing which direct recruitment.
12.	In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer to be made.	Promotion form amongst eligible Assistant Directors (Tech.) who have rendered seven years of regular service after appointment thereto in the pay scale of Rs. 8,000-13,500 (5 th CPC) (revised to (PB-3) Rs.15600-39100 & Grade Pay Rs.5400 in 6 th CPC).

13.	If a DPC exists what is its composition.	The selection will be made by Member Secretary on the basis of recommendations of the Selection Committee as per the NCRPB Notification No. K- 14011/13/85-NCRPB, dated 8.7.1985.
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General:

- i. Candidates working in Central Government/State Governments//Public Sector Undertakings/Autonomous Bodies must apply through proper channel and the details mentioned in their applications should be certified by the present employer.
- ii. Since applications will be short-listed, merely possessing the prescribed qualifications and requisite experience would not entitle a person to be called for the interview.
- iii. In case of direct recruits, 'Defined Contributory Pension Scheme' of Ministry of Finance, Government of India will be applicable.
- iv. For the purpose of calculating the upper age limit, cut off date will be the last date of receipt of application for the post i.e. **5.7.2013**.
- v. The Board reserves the right to call for interview only those candidates who are likely to be suitable. Canvassing in any form and/or bringing in any influence, political or otherwise will be treated as a disqualification.
- vi. The Competent Authority reserves the right not to fill up the post without assigning any reason.
- vii. The Curriculum Vitae (CV) duly supported by documents will be assessed by the Selection Committee while selecting candidates for appointment to post.
- viii. The eligible and interested candidates may apply in the prescribed format alongwith one passport size photograph and attested copies of the certificate of educational qualifications, date of birth, experience and caste certificate etc. should reach the Member Secretary, NCR Planning Board, Ist Floor, Core-IV B, India Habitat Centre, Lodhi Road, New Delhi 110003 on or before **5.7.2013**. The post applied for must be clearly superscribed on envelop.

Application Format for the post of -----

1. Name (in Block letters) -----

Father's Name -----

Address (with -----
Tel. No. & e-mail -----
address, if any) -----



2. Date of Birth (in Christian era)

3. Date of retirement under Central/ State Government/PSU/ Autonomous Body

4. Educational Qualifications

5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)

Qualifications/ Experience possessed by the candidate	
Essential	(1)
	(2)
	(3)
Desired	(1)
	(2)

6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post

7. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient

Office/Instt./ Orgn.	Post held	From	To	Scale of pay and basic pay	Nature of duties
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8. Nature of present employment, i.e., *ad hoc* or temporary or permanent

9. In case the present employment is held on regular/deputation/contract basis, please state-

- (a) The date of initial appointment
- (b) Period of appointment on regular/deputation/contract
- (c) Name of the parent office/organization to which you belong

10. Additional details about present employment:
Please state whether working under-

- (a) Central Government
- (b) State Government
- (c) Autonomous Organizations
- (d) Government Undertakings
- (e) Universities

11. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale

12. Total emoluments per month now drawn

13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient

14. Whether belongs to SC/ST/OBC

15. Remarks

I hereby declare that all the statements made in this application are true and complete to the best of my knowledge and belief. I understand that the Board can take action against me in case I am declared by them to be guilty of furnishing any wrong information or suppressing any facts.

Signature of the candidate

Address.....

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Date

Place.....

EMPLOYER'S ENDORSEMENT

This is to certify that Shri/Ms. is working as in the pay-scale of Rs. from to on regular/deputation/ contract basis in this Organization. The above details given by him/ her are verified and found correct as per our records. It is further certified that no vigilance case and departmental enquiry is either pending or contemplated against him/her. The integrity of the officer is also certified. In case of his/her selection, he/she will be relieved and his/her lien will be retained by this Organization.

Date:

Signature of the Employer