



**NATIONAL CAPITAL REGION PLANNING BOARD**  
**(A Statutory Body under Ministry of Urban Development, Govt. of India)**  
**1st Floor, Core IV B, India Habitat Centre, Lodhi Road, New Delhi-110003**

Applications are invited for the following vacant posts:

S.no	Name of the Post/Pay Scale (in Rs.)	No. of Post(s)	Mode of recruitment
1	<b>Joint Director (Tech.)</b> (Group 'A') Rs. 15,600-39,100 with Grade Pay Rs. 7600	01 (UR)	By Deputation (including short term contract) (On temporary basis for a period of 4 years) failing which through Direct Recruitment.
2	<b>Deputy Director (Administration)</b> (Group 'A') Rs. 15,600-39,100 with Grade Pay Rs. 6600	01 (OBC in case of DR)	By Direct Recruitment/Deputation (Reserved for OBC in case of Direct Recruitment)
3	<b>Assistant Director (Tech.)</b> (Group 'A') Rs. 15,600-39,100 with Grade Pay Rs. 5400	01 (UR)	By Direct Recruitment

Qualification and experience etc. for the above posts are as under:

Name of the Post	Joint Director (Tech)	Deputy Director (Adm.)	Assistant Director (Tech)
Age Limit	Age not exceeding 50 years	Age not exceeding 50 years	Age not exceeding 35 years
Education and other qualifications required for direct recruits	<b>Essential:</b> Bachelors degree in Civil Engineering from a reputed institution of Technology or recognized university/institute with 15 years of over all work experience in development/appraisal/ implementation of infrastructure projects and Technical Assistance.  <b>Preferential:</b> Candidates with degree in town planning and experience in design and Management of Urban and Regional Transport Projects will be given preference.	<b>Essential:</b> Post Graduate in Social Sciences or in any other subject with Post Graduate Diploma in Personnel Management/ HRD from a recognised university with seven years experience in Human Resource Development/ Administration.  <b>Preferential:</b> MBA (Personnel Management) <b>Experience:</b> Officers from Central/State Govt. Organisation or Public Sector Undertaking with three years in the pay scale of Rs. 8,000-13,500(Revised to Rs. 15600-39100 with GP 5400 as per 6 <sup>th</sup> CPC) or equivalent in the parent cadre or who fulfil the requisite qualification will also be eligible to apply.	<b>Essential:</b> BE (Civil) and M.Tech with minimum 55% marks with two years experience in planning, execution and monitoring of projects relating to transport.  <b>Preferential:</b> Candidates with specialisation in Transport Engineering or Traffic Engineering will be given preference.
Whether age and educational qualifications prescribed for direct recruits will also apply in case of promotes	Not Applicable	Internal candidates holding the position of Assistant Director/ Assistant Accounts Officer with 8 years experience in the post will be eligible to apply for the post and there will be no age	There will be no age bar for internal candidates i.e. the employees of the NCRPB, who are otherwise qualified for the post. Internal candidates belonging to the Project Development,

		and qualification restrictions in their case.	Appraisal and Management team and the Demographic Assessment and Social Infrastructure team will be eligible for promotion on the planning side provided they pass the Associate in Town and Planning Examination (AITPE) of the Institute of Town Planners, India.
In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made	A. (i) Officers holding analogous posts or with 5 years regular service as Executive Engineer in the Scale of PB -3 (Rs. 15600-39100/-) with GP of Rs. 6600/- (CDA Pattern) in a Central Government Department/Autonomous Body /Public Sector Undertaking and having the qualifications stipulated above. OR (ii) Officers of State Government Departments/Organisations/ State PWDs holding analogous post, or with 5 years regular service in the scale of PB-3 (Rs. 15600-39100/-),GP Rs. 6600/- or equivalent (CDA Pattern) or equivalent in the State Government departments (CDA Pattern) and having the qualifications stipulated above.	--	--

**GENERAL:**

- i. Candidates working in Central Government/State Governments/Public sector Undertakings/Autonomous Bodies must apply through proper channel and the details mentioned in their applications should be certified by the present employer.
- ii. Since applications will be short-listed, merely possessing the prescribed qualifications and requisite experience would not entitle a person to be called for the interview.
- iii. In case of Direct Recruits, 'Defined Contributory Pension Scheme' of Ministry of Finance, Govt. of India will be applicable.
- iv. For the purpose of calculating the upper age limit, cut off date will be the last date of receipt of application for the post i.e. 02.09.2013.
- v. The Board reserves the right to call, for interview only those candidates who are likely to be suitable. Canvassing in any form and/or bringing in any influence, political or otherwise will be treated as a disqualification.
- vi. The Competent Authority reserves the right not to fill up the post without assigning any reason.
- vii. The Curriculum Vitae (CV) duly supported by document will be assessed by the Selection Committee while selecting candidates for appointment to post.
- viii. The eligible and interested candidates may apply in the prescribed format along with one passport size photograph and attested copies of the certificate of educational qualifications, date of birth, experience and caste certificate etc.

For other details such as eligibility criteria, educational qualification, age, standard format of application please visit our website **<http://ncrpb.nic.in>**. For the Direct Recruitment post relaxation in age for SC/ST/OBC will be as per Govt. Rules. The Board reserves the right not to fill up any of the above posts without assessing any reason. Applications duly completed in all respects and signed by the candidates with attested copies of testimonials etc. along with a crossed IPO/Demand Draft of Rs. 100/- (Fee exempted for SC/ST category as per the Govt. Rules), drawn in favour of NCR Planning Board should reach the **Member Secretary, NCR Planning Board, Ist Floor, Core IV B, India Habitat Centre, Lodhi Road, New Delhi-110003, on or before 02.09.2013.**

## **NATIONAL CAPITAL REGION PLANNING BOARD**

**Qualification and Experience for the above post are as under:-**

### **Recruitment Rules for the post of Joint Director (Technical)**

1.	Name of Post	<b>Joint Director (Technical)</b>
2.	No. of Posts	<b>One</b>
3.	Classification	Group 'A'
4.	Scale of pay	Rs. 15600-39100 with Grade Pay Rs. 7600.
5.	Whether Selection Post or non-Selection post	N.A.
6.	Age limit for direct recruits	Not exceeding 50 years
7.	Education and other qualifications required for direct recruits	<b>Essential:</b> Bachelor's Degree in Civil Engineering, from a reputed institution of Technology or recognized university/ Institute with 15 years of over all work experience in development/ appraisal/ implementation of infrastructure projects and Technical Assistance.  <b>Preferential:</b> Candidates with degree in town planning and experience in Design and Management of Urban and Regional Transport Projects will be given preference.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of Promotees.	Not applicable.
9.	Period of Probation, if any	None
10.	Method of recruitment: Whether by direct recruitment or by promotion or by deputation/ transfer & percentage of the vacancies to be filled by various methods.	By deputation (including short term contract) failing which through Direct Recruitment.
11.	In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer to be made.	A. (i) Officers holding analogous posts or with 5 years regular service as Executive Engineer in the Scale of PB -3 (Rs. 15600-39100/-) with GP of Rs. 6600/- (CDA Pattern) in a Central Government Department/Autonomous Body /Public Sector Undertaking and having the qualifications stipulated at para 7 above.  OR  (ii) Officers of State Government Departments/Organisation/State PWDs holding analogous post, or with 5 years regular service in the scale of PB-3 (Rs. 15600-39100/-), GP Rs. 6600/- or equivalent (CDA Pattern) or equivalent in the State

		Government departments (CDA Pattern) and having the qualifications stipulated at para 7 above.
12.	If a DPC exists what is its composition	Selection by Personnel Group and appointment to be made after approval by the Chairman of the Board. The composition of the Personnel Group, as per the NCRPB Notification No. K- 14011/13/85-NCRPB, dated 8.7.1985.
13.	Circumstances in which UPSC to be consulted in making recruitment.	Not applicable

### Assistant Director (Technical)

1.	Name of Post	<b>Assistant Director (Technical)</b> (Transport/ Traffic Engineering)
2.	No. of Posts	One post
3.	Classification	Group 'A'.
4.	Scale of pay	Rs. 8000-275-13500 Grade Pay 5400 (Revised Rs. 15600-39100 with Grade Pay of Rs. 5400 as per 6 <sup>th</sup> CPC.)
5.	Whether Selection Post or non-Selection post.	Selection posts-direct induction/promotion.
6.	Whether benefit of added years of service admissible under rule 30 of the C.C.S.(Pension Rules),1972	Not Applicable.
7.	Age limit for direct recruits	Not exceeding 35 years.
8.	Education and other qualifications required for direct recruits.	<p><b>Essential:</b></p> <p><b>1. Assistant Director (Housing)</b> B. Arch. and Masters in Planning with minimum 55 % marks with two years experience in planning, execution and monitoring of projects. <b>Preferential:</b> candidates with specialization in housing will be given preference.</p> <p><b>2. Assistant Director (Environmental Planning)</b> M.A. Geography / BE (Civil) / B. Arch. and Masters in Planning with minimum 55 % marks with two years experience in planning, execution and monitoring of projects <b>Preferential:</b> candidates with specialisation in Environmental Planning will be given preference.</p> <p><b>3. Assistant Director (Transport /Traffic Engineering)</b> BE (Civil) and M. Tech. with minimum 55 % marks with two years experience in planning, execution and monitoring of projects relating to transport. <b>Preferential:</b> candidates with specialisation in Transport Engineering or Traffic Engineering will be given preference.</p> <p><b>4. Assistant Director (Sociology)</b> BA (Hons.) in Economics / Sociology / History / Geography and Masters in Sociology with minimum 55 % marks with two years experience in planning, execution and monitoring of projects.</p> <p><b>5. Assistant Director (Economics)</b> BA (Hons.) Economics with Masters in Economics with minimum 55 % marks.</p>

		<b>Preferential:</b> Candidates having diploma / degree in demography will be given preference.
9.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of Promotees	There will be no age bar for internal candidates i.e. the employees of the NCRPB, who are otherwise qualified for the post.  Internal candidates belonging to the Project Development, Appraisal and Management team and the Demographic Assessment and Social Infrastructure team will be eligible for promotion on the planning side provided they pass the Associate in Town Planning Examination (AITPE) of the Institute of Town Planners, India.
10.	Period of Probation, if any	Two years.
11.	Method of Recruitment: Whether by direct recruitment or by promotion or by deputation/ transfer & percentage of the vacancies to be filled by various methods.	Direct recruitment.
12.	In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer to be made.	---
13.	If a DPC exists what is its composition.	The selection will be made by Member Secretary on the basis of recommendations of the Selection Committee as per the NCRPB Notification No. K-14011/13/85-NCRPB, dated 8.7.1985.

### Deputy Director (Administration)

1.	Name of Post	<b>Deputy Director (Administration)</b>
2.	No. of Posts	One.
3.	Classification	Group 'A'
4.	Scale of pay	Rs. 15600-39100 with Grade Pay Rs. 6600.
5.	Whether Selection Post or non-Selection post.	Selection- direct recruitment/deputation.
6.	Whether benefit of added years of service admissible under rule 30 of the CCS (Pension Rules), 1972.	---
7.	Age limit for direct recruits	Not exceeding 50 years.
8.	Education and other qualifications required for direct recruits.	<b>Essential:</b> Post Graduate in Social Sciences or in any other subject with Post Graduate Diploma in Personnel Management / HRD from a recognized University with seven years experience in Human Resource Development / Administration. <b>Preferential:</b> MBA (Personnel Management) <b>Experience:</b> Officers from Central/State Govt. Organization or Public Sector Undertaking with three years in the pay scale of Rs. 8,000-13,500 (revised Scale Rs. 15600-39100 with Grade Pay of Rs. 6600) or equivalent in the parent cadre or who fulfill the requisite qualification will also be eligible to apply.
9.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of Promotees.	Internal candidates holding the position of Assistant Director/ Assistant Accounts Officer with 8 years experience in the post will be eligible to apply for the post and there will be no age and qualification restrictions in their case.
10.	Period of Probation, if any.	Two years in case of direct recruitment.
11.	Method of Recruitment: Whether by direct recruitment or by promotion or by deputation/ transfer & percentage of the vacancies to be filled by various methods.	Direct recruitment/ Deputation initially for a period of three years, extendable by two years.
12.	In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer to be made.	---
13.	If a DPC exists what is its composition.	The selection will be made by Member Secretary on the basis of recommendations of the Selection Committee as per the NCRPB Notification No. K-14011/13/85-NCRPB, dated 8.7.1985.

**Application Format for the post of Joint Director (Tech), Deputy Director (Adm.) and Assistant Director (tech.)**

1. Name and Address in Block letters ...  
with Tel. No. & e-mail address, if any
2. Date of Birth (in Christian era) ...
3. Date of retirement under Central/ State Government/PSU/ Autonomous Body  
... ..
4. Educational Qualifications ...
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same) ...

	Qualifications/ Experience required	Qualifications/ Experience possessed by the candidate
Essential	(1)	
	(2)	
	(3)	
Desired	(1)	
	(2)	

6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post ...

7. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient

Office/Instt./ Orgn.	Post held	From	To	Scale of pay and basic pay	Nature of duties
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8. Nature of present employment, i.e., *ad hoc* or temporary or permanent ...

9. In case the present employment is held on regular/deputation/contract basis, please state-

- (a) The date of initial appointment ...
- (b) Period of appointment on regular/deputation/contract
- (c) Name of the parent office/organization to which you belong ...

10. Additional details about present employment: ... ..  
Please state whether working under-
- (a) Central Government ... ..  
(b) State Government ... ..  
(c) Autonomous Organizations ... ..  
(d) Government Undertakings ... ..  
(e) Universities ... ..  
(f) Private Organisation ... ..
11. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale  
... ..
12. Total emoluments per month now drawn ... ..
13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient
14. Whether belongs to SC/ST/OBC ... ..
15. Remarks ... ..

I hereby declare that all the statements made in this application are true and complete to the best of my knowledge and belief. I understand that the Board can take action against me in case I am declared by them to be guilty of furnishing any wrong information or suppressing any facts.

Signature of the candidate

Date .....  
Address.....  
Place.....  
.....

**EMPLOYER'S ENDORSEMENT**

This is to certify that Shri/Ms. .... is working as ..... in the pay-scale of Rs. .... from ..... to ..... on regular/deputation/ contract basis in this Organization. The above details given by him/ her are verified and found correct as per our records. It is further certified that no vigilance case and departmental enquiry is either pending or contemplated against him/her. The integrity of the officer is also certified. In case of his/her selection, he/she will be relieved and his/her lien will be retained by this Organization.

Date: .....  
Place: .....

**Signature of the Employer**