Applications are invited for the following vacant posts:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Post/ Pay-scale (in Rs.)</th>
<th>No. of Post(s)</th>
<th>Mode of recruitment</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Assistant Director (Safeguards)</td>
<td>01 (Unreserved)</td>
<td>By Direct recruitment on contract (on temporary basis for a period of 3 years)</td>
</tr>
<tr>
<td></td>
<td>(PB-3) Rs. 15600-39100 with Grade Pay Rs. 5400</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Other details such as eligibility criteria, educational qualification, age, experience, standard format of application are as under:-

1. Name of Post: Assistant Director (Safeguards) - one post
2. No. of Posts: One (Unreserved)
3. Classification: Group ‘A’.
4. Scale of pay: Rs. 15600-39100 with Grade Pay of Rs. 5400
5. Whether Selection Post or non-Selection post: N.A.
6. Age limit for direct recruits: Not exceeding 35 years.
7. Education and other qualifications required for direct recruits:
   Essential:
   1. Assistant Director (Safeguards)
      Masters Degree in Environmental Planning/ Environmental Sciences with at least 7 years experience in design, review and appraisal of safeguard compliance in ADB/World Bank and other donor assisted projects.
8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of Promotees: Not Applicable.
9. Period of Probation, if any: Not Applicable
10. Method of Recruitment: By Direct recruitment on contract.
11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made. Not Applicable

12. If a DPC exists what is its composition. Not Applicable

13. Circumstances in which UPSC to be consulted in making recruitment. Not Applicable

General:

1. For the purpose of calculating the upper age limit, cut off date will be the last date of receipt of application for post i.e. 5.3.2015.

2. The Board reserves the right to call for interview only those candidates who are likely to be suitable. Canvassing in any form and/or bringing in any influence, political or otherwise will be treated as a disqualification.

3. The Competent Authority of the Board reserves the right not to fill up the above post without assigning any reason.

4. Candidates working in Central Government/State Governments/Public Sector Undertakings/Autonomous Bodies must apply through proper channel.

The eligible and interested candidates may forward their application duly completed in the prescribed format along with a crossed IPO/Demand Draft of Rs.100/- in favour of NCR Planning Board (Fee exempted for SC/ST category as per Govt. Rules), one passport size photograph and attested copies of the certificates of educational qualifications, date of birth, experience and caste certificate etc. to the Member Secretary, NCR Planning Board, 1st Floor, Core-IV B, India Habitat Centre, Lodhi Road, New Delhi 110003 on or before 5.3.2015.
Application Format for the post of

1. Name (in Block letters) ........................................
   Address ..........................................................
   with Tel. No. & e-mail address, if any ..........................

2. Date of Birth (in Christian era) ...........................

3. Date of retirement under Central/ State Government/PSU/ Autonomous Body

4. Educational Qualifications .................................

5. Whether Educational and other qualifications required for the post are satisfied.
   (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same) ...

<table>
<thead>
<tr>
<th>Qualifications/Experience possessed by the candidate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Essential</td>
</tr>
<tr>
<td>(1)</td>
</tr>
<tr>
<td>(2)</td>
</tr>
<tr>
<td>(3)</td>
</tr>
<tr>
<td>Desired</td>
</tr>
<tr>
<td>(1)</td>
</tr>
<tr>
<td>(2)</td>
</tr>
</tbody>
</table>

6. Please state clearly whether in the light of entries made by you above, you meet the
   requirements of the post .................................

7. Details of Employment, in chronological order. Enclose a separate sheet, duly
   authenticated by your signature, if the space below is insufficient

<table>
<thead>
<tr>
<th>Office/Instit./ Orgn.</th>
<th>Post held</th>
<th>From</th>
<th>To</th>
<th>Scale of pay and basic pay</th>
<th>Nature of duties</th>
</tr>
</thead>
</table>

8. Nature of present employment, i.e., *ad hoc* or temporary or permanent ..........................
9. In case the present employment is held on regular/deputation/contract basis, please state-
   (a) The date of initial appointment  
   (b) Period of appointment on regular/deputation/contract 
   (c) Name of the parent office/organization to which you belong  

10. Additional details about present employment:  
    Please state whether working under-
    (a) Central Government  
    (b) State Government  
    (c) Autonomous Organizations  
    (d) Government Undertakings  
    (e) Universities  

11. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale  

12. Total emoluments per month now drawn  

13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient  

14. Whether belongs to SC/ST/OBC  

15. Remarks  

   I hereby declare that all the statements made in this application are true and complete to the best of my knowledge and belief. I understand that the Board can take action against me in case I am declared by them to be guilty of furnishing any wrong information or suppressing any facts.  

   Signature of the candidate  
   Address:  

   Date:  
   Place:  

EMPLOYER'S ENDORSEMENT  

This is to certify that Shri/Ms.  is working as  in the pay-scale of Rs.  from  to  on regular/deputation/contract basis in this Organization. The above details given by him/her are verified and found correct as per our records. It is further certified that no vigilance case and departmental enquiry is either pending or contemplated against him/her. The integrity of the officer is also certified. In case of his/her selection, he/she will be relieved and his/her lien will be retained by this Organization.  

Date:  
Place:  

Signature of the Employer